

VZCZCXRO1823

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FM SECSTATE WASHDC

TO ALL DIPLOMATIC AND CONSULAR POSTS COLLECTIVE PRIORITY

RUEHTRO/AMEMBASSY TRIPOLI PRIORITY 9325

UNCLAS STATE 089125

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E.O. 12958: N/A

TAGS: [AMGT](#) [APER](#)

SUBJECT: SUMMER 2010 BIDDING OPPORTUNITIES IN THE BUREAU
OF LEGISLATIVE AFFAIRS

1. The Bureau of Legislative Affairs (H) is seeking bidders for key positions available in Summer 2010. Assignments in H afford Foreign Service Officers a unique opportunity to shape the Department's legislative strategy, promote the Administration's policy objectives, and gain in-depth understanding of the crucial relationship between the Department and Congress. H offers career-enhancing, Seventh Floor positions in which you can have a direct, substantive impact in achieving our foreign policy goals. We look forward to hearing from you.

POSITIONS AVAILABLE SUMMER 2010

2. FS-01 Legislative Management Officer (H/EX, S8977400) vice Colvin

The incumbent leads a group of eleven Legislative Management Officers and technical staff responsible for the planning and coordination of congressional travel. S/he develops and manages strategies to continuously improve and expand H's support of CODELS and STAFFDELS and regularly briefs a broad cross section of Department personnel on congressional travel and related issues. POC: Dean Wooden, Executive Director, 202-647-1714.

3. FS-02 Legislative Management Officer (H/EX, S6039704) vice Schaming

The incumbent serves as Director of the Department's Congressional Liaison Office in the Rayburn House Office Building and reports directly to the bureau's Executive Director. The Director supervises one Civil Service employee and works closely with a Senior Consular Officer who is detailed to the office. Coordinating with Bureau of Legislative Affairs' Legislative Management Officers and others throughout the Department, s/he ensures rapid and accurate responses to hundreds of queries from congressional offices every month on a range of topics, conducts training on State-Congress relations, produces the weekly State Department on the Hill newsletter, and facilitates placement of FSOs in congressional offices via the Pearson Fellows Program. Hill experience such as a Pearson/APSA Fellowship or equivalent education would be very helpful. POC: Dean Wooden, Executive Director, 202-647-1714.

4.

FS-01 Legislative Management Officer (H/RGF, S6039802) vice Bellegarde
FS-01 Legislative Management Officer (H/RGF, S6039808) vice Charles
FS-01 Legislative Management Officer (H/RGF, S6039807) vice Kushner
FS-02 Legislative Management Officer (H/RGF, S6039700) vice Greene

Four Legislative Management Officer (LMO) positions will become available in Summer 2010. The incumbents each manage a portfolio

focused on the work of regional or functional Bureaus of the Department. They serve as policy advisors to the H bureau's senior management and advocate new legislation or substantive revisions to existing law to attain the foreign policy goals of the Administration. They negotiate throughout the Department and with Congress, other Federal agencies, and international organizations to implement legislative initiatives. LMOs prepare authoritative Department legislative positions and legislative action plans, and serve as the legislative point of contact for the Department on their respective portfolios by managing the Department's interaction with Congress. They also coordinate Department participation in all major testimony and briefings to the Congress. POC: Steve Zate, Acting DAS for Regional, Global, and Functional Affairs, 202-647-1890.

15. Minimize considered.
CLINTON